

Rental Item	Type	Order Minimum	Minimum Notice Needed	Price	
LINEN TABLECLOTHS	90" X 132" Floor-Length <i>for 6-ft Table</i>	<i>Total linen order must be at least \$50 to order this item</i>	2 weeks	\$ 19.00	
	90" X 156" Floor-Length <i>for 8-ft Table</i>	<i>Total linen order must be at least \$50 to order this item</i>	2 weeks	\$ 22.00	
	90" X 90" White/Black <i>for 60 or 72" round- 4 point drop</i>		3-5 days	\$ 5.00	
	90" X 90" Colored Linen <i>for 60 or 72" round- 4 point drop; 3/4 length untied w/ 4 point drop for cocktail tables</i>	<i>Total linen order must be at least \$50 to order this item</i>	2 weeks	\$ 11.00	
	90" Round Linen <i>for 15" even drop on 60" round or 9" even drop on 72" rounds</i>	<i>Total linen order must be at least \$50 to order this item</i>	2 weeks	\$ 14.00	
	108" Round Linen <i>floor-length for 48" round</i>	<i>Total linen order must be at least \$50 to order this item</i>	2 weeks	\$ 15.25	
	120" Round Linen <i>floor-length for 60" round or 36" hi-top table</i>	<i>Total linen order must be at least \$50 to order this item</i>	2 weeks	\$ 19.25	
	132" Round Linen <i>floor-length for 72" round</i>	<i>Total linen order must be at least \$50 to order this item</i>	2 weeks	\$ 23.50	
	132" Round Linen w/ taffeta sash <i>floor-length when tied with sash on hi-top cocktail table</i>	<i>Total linen order must be at least \$50 to order this item</i>	2 weeks	\$ 25.00	
	52" X 114" White/Black Linen <i>for 6' or 8', rectangular table. Not floor-length. Drop varies based on table length and width</i>		3-5 days	\$ 5.00	
	62" X 62" White/Black Linen <i>for 30", low cocktail tables</i>		3-5 days	\$ 5.00	
	60" X 120" Colored Linen <i>for 6' or 8', rectangular table. Not floor-length. Drop varies based on table length and width</i>	<i>Total linen order must be at least \$50 to order this item</i>	2 weeks	\$ 11.00	
	Table Runner <i>108"- solid polyester</i>	<i>Total linen order must be at least \$50 to order this item</i>	2 weeks	\$ 5.00	
	LINEN NAPKINS	White/Black <i>polyester</i>		3-5 days	\$ 0.50
		Colored Napkins <i>polyester</i>	<i>Total linen order must be at least \$50 to order this item</i>	2 weeks	\$ 1.00
WINE GLASSES (priced per glass)	6-oz Libbey <i>for red or white wine</i>		3 days	\$ 0.75	
	Red/White Riedel		1 week	\$ 1.50	
	Stemless Riedel		1 week	\$ 1.50	
	Traditional Champagne Glass (5.5 oz)		1 week	\$ 1.00	
	Champagne Flute (4.5 oz)		1 week	\$ 1.00	
	Tulip Champagne Flute (9 oz)		1 week	\$ 1.00	

	Riedel Champagne Flute		1 week	\$ 1.50
COFFEE CUPS	Ceramic Coffee Cups & Saucers <i>(each)</i>		3 days	\$ 1.00
	Coffee Cup only		3 days	\$ 0.75
PLACE SETTINGS (Included with staffed events)	Dessert/Appetizer Setting <i>6" china plate & dessert/appetizer fork</i>		3 days	\$ 0.75
	Dinner Place Setting <i>10.25" china plate, glass water tumbler, black or white linen napkin, dinner fork, dinner knife, spoon or steak knife if needed</i>		3 days	\$ 2.00
	Rolled Silverware only <i>black or white napkin</i>		3 days	\$ 1.00
GLASSWARE (priced by the glass)	Water Tumbler		3 days	\$ 0.50
	Water Goblet <i>(10 oz)</i>		1 week	\$ 1.00
	Rocks/Lowball Glass <i>(8 oz)</i>		1 week	\$ 1.00
	Highball <i>(12 oz)</i>		1 week	\$ 1.00
	Irish Coffee Mug <i>(10 oz)</i>		1 week	\$ 1.00
	Flared Pilsner <i>(16 oz)</i>		1 week	\$ 1.00
	Pub-Style Pint Glass <i>(16 oz)</i>		1 week	\$ 1.00
	Margarita <i>(7 oz)</i>		1 week	\$ 1.00
	Martini Glass <i>(6 oz)</i>		1 week	\$ 1.00
	Shot Glass <i>(1.5 oz)</i>		1 week	\$ 1.00
	Carafe <i>(50 oz plastic)</i>	<i>Max of 48 available</i>	5 days	\$ 3.00
	Carafe Flip-Top Lid <i>(add-on to carafe only)</i>	<i>Max of 48 available</i>	5 days	\$ 0.25
CHINA PLATES (per plate)	10.25" White, Round Dinner Plate		3 days	\$ 0.50
	9" White, Round Luncheon Plate	<i>Max of 80 available</i>	3 days	\$ 0.50
	7" Appetizer/Salad/Dessert or Bread ; White Round Plate		3 days	\$ 0.50
	9" White Soup Bowl		1 week	\$ 1.00
FLATWARE (per piece)	Venice Dinner Fork		3 days	\$ 0.35
	Venice Dinner Knife		3 days	\$ 0.35
	Venice Appetizer/Salad/Dessert Fork		3 days	\$ 0.35
	Corelli Dinner Fork/Dinner Knife/Salad Fork/Spoon		1 week	\$1
	Corelli Soup Spoon		1 week	\$1
	Steak Knife	<i>Max of 150 available</i>	3 days	\$ 0.75
TABLES	6-ft Tables <i>(plastic)</i>	<i>Limit of 4; linens will need to be added</i>	1 week	\$ 15.75
	8-ft tables <i>(plastic)</i>	<i>Limit of 4; linens will need to be added</i>	1 week	\$ 17.00
	60" Rounds <i>(plastic, seats 8)</i>	<i>Limit of 6; linens will need to be added</i>	1 week	\$ 19.00
	48" Round Table <i>(plastic, seats 4-6)</i>	<i>Limit of 6; linens will need to be added</i>	1 week	\$ 16.50
	30" Cocktail table <i>(hi-top, 42"; low-top, 30")</i>	<i>Limit of 6; linens will need to be added</i>	2 weeks	\$ 18.50

EQUIPMENT	Glass/Stainless Beverage Dispenser (2.5 gal- filled w/ water or guest's own NA beverage)		3 days	\$ 15.00
	Linen-Wrapped Beverage Tub (w/ ice)		3 days	\$ 8.00
	Chafing Dish & Two Sternos (delivery only; not for pick up orders)	Min \$10 setup fee will be added to delivery; Limit of 6	3 days	\$ 6.00

Gateway Market Rental Policies

**All rental pricing is for the event date only, unless previously specified in writing, in which case additional fees may apply.*

**Pricing includes the delivery, set-up and tear-down of items (within two hours before the start of event or two hours after dinner service) at staffed events, unless items are to be picked up earlier than event date or returned after event date. Rentals can be arranged for customer pick-up or return if needed outside of event date.*

**Rental items for deliveries must be returned by the customer by 10 am the next day or arranged to be picked up (fees apply) by Gateway Market the next day. It is expected that all rental items have been emptied and/or scraped clean and placed in the rental containers left on-site prior to the pick-up driver arriving.*

**All rentals are subject to the 20% service charge for staffed events*

**Flatware, china, white or black linen napkins and water glasses are included with staffed event menus, as well as beverage dispensers for water and iced tea and chafing dishes for any hot food items.*

**Gateway Market is not responsible for the set-up, delivery or clean-up of rental items at events NOT rented through Gateway Market. If you are renting items through a different vendor, you are responsible for making arrangements for the delivery, set-up and tear-down of those items.*

**Many (but not all) of our items are rented through Classic Events & Parties. Pictures of items can be viewed on their website at www.cep-ia.com or at their showroom at 2250 Fuller Road, West Des Moines, 50265. For linen colors, many (but not all linens) are rented from Beyond Elegance and their color charts can be viewed at www.beyondelegance.com. Please let us know if you can't find what you are looking for and we can direct you toward other vendor options.*

**Quantities are limited on some items and therefore may not be available even with advance notice and pricing may be subject to change. Once you have signed a banquet event order and contract, we will honor the rental pricing listed, even if there are price increases prior to the event date.*